

MEMORANDUM FOR: DIRECTOR OF TRAINING, CIA  
 VIA: Security Officer, CIA  
 Comptroller, CIA  
 SUBJECT: Request for Authorization of Funds for Non-CIA Training  
 25X1A REFERENCE: CIA Regulation [REDACTED]

SEP 27 1951

authorizations/language  
Lessons

It is requested that funds be authorized for special schooling as outlined below. This training will enable the individual to better meet the requirements of his projected assignment and will therefore benefit the Agency.

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Name or Pseudonym: [REDACTED]	Status of Employee: Staff Employee			
Amount to be authorized: \$250.00	Subject to be studied: Spoken & written German			
School or Tutor: Berlitz School of Languages				
Location or Place of training Washington, D. C.	Length of course: 3 months	Hours per week: 4 hours per week		
Reason existing facilities cannot be used: Subject: Branch Chief; unable attend regular daytime and evening scheduled classes.				
Responsible Div. or Branch Officer: [REDACTED]	Extension: 3093	Bldg: K	Room No. 2011	Initials FJ

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APPROVED:

DATE:

Chief, Personnel and Training Division  
Administration and Logistics Staff/OPC

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Security Officer

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NO SECURITY OBJECTIONS

25X1A

Comptroller

1 Oct. 51

Employee will make no reference to, or discuss his CIA connection, assignment or duties while participating in above course(s).

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(Form 208 B)

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OPC Form #208-A  
13 Aug 51

Date

Chief, Security Control Staff

FJ